



Royal Ocean Marine Enterprise Pte Ltd

No 7, Keppel Road,
PSA Tanjong Pagar Complex,
#03-05, Singapore 089053
Tel: +65-6423-9539 /6223-2685
website: www.royaloceanmarine.com

Royal Ocean Marine Enterprise Pte Ltd

Royal Ocean Marine Enterprise Pte Ltd is a Marine, Shipping and Marketing Consultants with strong support from Middle East / Indonesia companies. Our core business is to market our marine / shipping services and products to the Shipping and Marine communities. We have now ventured into recruitment agencies specializing in job recruitment / job placement in the marine / shipping communities. Our clients including major shipping companies, agencies, shipbrokers, oil traders, offshore industries and oil refineries.

Our client, a ship major ship owner and ship management company, is seeking highly motivated, suitably experienced and qualified candidate for the position of

Crew Manager Offshore (Based in Singapore)

Job Requirements:

- Previous experience in similar capacity preferably in Supply, AHTS, DSV and/or Subsea operations
- Good knowledge of ISM, STCW requirement and international rules and regulations and union matters in relation to crewing
- Experience with handling multinational crews
- Proactive and able to work independently with the right attitude
- Possess excellent interpersonal, communication and writing skills
- Possess excellent organizing, planning and problem solving skills
- A team player who is meticulous, hard working, reliable and trustworthy
- Ability to motivate and lead a team
- Ability to travel within short notice

We welcome qualified applicants to write in stating your current position, experience, salary, expected salary with a copy of your photograph to recruitment@royalocean.com.sg

For more marine, shipping, engineering and offshore opening, please visit our website <http://www.royaloceanmarine.com/classified/index.php>



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Job Responsibilities:

- Manage daily operations of the Crewing Department
- Be responsible for setting up crew policy and generating crew strategy
- Be responsible for sourcing and recruitment of all crew for the Company's managed vessels including preparation of employment contracts
- Ensure that the crew are qualified i.e. meet the Company and legal requirements with regards to certification and experience prior to joining the vessel
- Plan and oversee crew schedule, crew rotation, sign on/off documentations, crew welfare
- Review crew payroll and ensure crew's final accounts are properly verified and paid on signing off
- Prepare budget and plan the manning of vessels
- Monitor and identify crew training requirements
- Liaise with Masters, port authorities, crewing management vendors and ship agents
- Develop and evaluate vessels manning requirement
- Work closely with other departments to ensure the needs of clients are met with regards to crew requirements

Interested Candidate please send in your resume to recruitment@royalocean.com.sg indicating the position applied or call 64239539 for more information.

For more marine job openings, kindly refer to our website at www.royaloceanmarine.com .

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