



Royal Ocean Marine Enterprise Pte Ltd

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Royal Ocean Marine Enterprise Pte Ltd

Royal Ocean Marine Enterprise Pte Ltd is a Marine, Shipping and Marketing Consultants with strong support from Middle East / Indonesia companies. Our core business is to market our marine / shipping services and products to the Shipping and Marine communities. We have now ventured into recruitment agencies specializing in job recruitment / job placement in the marine / shipping communities. Our clients including major shipping companies, agencies, shipbrokers, oil traders, offshore industries and oil refineries.

Our client, a Global Logistics Company is looking for

Export Coordinator

- Process Shipping Documents
- Match the pickup order and all relevant shipping documents with booking slip
- Ensure Compliance to customer's shipping requirements/Instructions
- Ensure all assigned jobs are completed efficiently and transmitted timely
- Ensure copy of all relevant shipping documents are passed to accounts and permit departments for processing
- Fax documents and scan pre – alerts if required

Candidate please send in your resume with photo either in words or PDF format to admin@royalocean.com.sg indicating the position applied or call 64239539 for more information.

For more marine job openings, kindly refer to our website at www.royaloceanmarine.com .